

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE BROADBRIDGE HEATH  
VILLAGE CENTRE MANAGEMENT COMMITTEE  
HELD AT THE BROADBRIDGE HEATH VILLAGE CENTRE AT 7.30PM ON 23<sup>rd</sup> NOVEMBER 2016**

**PRESENT:**

Mr. C. Edwards	Hon. Chairman and Trustee
Mrs. D. Heeley	Hon. Vice Chairman and Secretary and Trustee
Mrs. T. Saunders	Committee Member and Trustee
Mrs. A. Senior	Committee Member and Trustee
Mr. P. Senior	Committee Member and Trustee
Mr. P. Richardson	Committee Member and Trustee
Ms K. Thomson	Committee Member and Trustee
Mrs. P. Cherriman	Committee Member and Trustee
Mr. P. Farrelly	Steward/Manager
Mr. D. Milbank	Parish Council Observer
Mr. R. Neilson	
Mrs. C. Griffiths	
Mrs. J. Richardson	
Mr. P. Muggeridge	
Mrs. A. Muggeridge	

**APOLOGIES:** C. Green

Everyone present was eligible to vote.

**MINUTES OF THE LAST AGM:**

The minutes of the AGM held on the 18th NOVEMBER 2015 were approved and they were then signed by the Chairman - KT and TS, approved 13, against 2.

**MATTERS ARISING:**

There were none.

**CHAIRMAN'S REPORT:**

See Appendix 1.

**PRESENTATION OF ACCOUNTS:**

The income in 2014/15 was a gain of £896 and we have unrestricted funds of £23,143 – AS and PS, approved 14, abstained 1.

**ELECTION OF COMMITTEE MEMBERS:**

All current committee members are prepared to stand again excluding D. Heeley and P. Cherriman and voting was as follows:-

T. Saunders<sup>13</sup> (PR-KT), C. Edwards<sup>13</sup> (KT-TS), P. Richardson<sup>13</sup>(PS-TS), A. Senior<sup>13</sup>(PT-KT). P. Senior<sup>13</sup> (KT-TS), K. Thomson<sup>13</sup> (CE-TS).

Two people present either objected or abstained from all votes.

There were no more nominees from the floor.

**APPOINTMENT OF AUDITOR 2015/16**

Mr. D. Hudson will continue to audit the accounts, proposed by A. Senior and seconded by P. Senior, approved 15.

**ANY OTHER BUSINESS:**

There was none.

The meeting closed at 7.52 pm.

Number indicates the number of votes received in favour of the nominee - 15 eligible voters present.

A handwritten signature in black ink, appearing to read 'C Edwards'. The signature is fluid and cursive, with a large initial 'C' and a stylized 'Edwards'.

C Edwards Chairman Broadbridge Heath Village Centre Management Committee

## Broadbridge Heath Village Centre Management Committee Chairman's Report 2016

Normally the trustees have nothing more to concern themselves with than the smooth running of the hall and maintenance of the building and outside area, but this year has involved a lot more.

As you are probably aware, the Village Centre is due for a major renovation. There is a money available from the housing development of approximately £500K, with which it is planned to upgrade the building.

There has been a thorough consultation process, involving the current users and a village wide survey, the results of which can be seen on the notice board, in the hall entrance.

Using this information, the trustees are now working with the Parish Council and AiRS on drawing up an outline plan, which will be presented in the near future. It is expected that building work will start in 2018.

As well as the re-development of the building, there are extensive plans to landscape the area around the village centre, downgrade the current by-pass and a fuller integration with the housing development to the South.

There have been ongoing issues including negotiating new terms with the Sea Cadets who currently exclusively occupy one third of the building which will affect the re-development. With the aid of AiRS we hope that we will have a resolution to this in the next few weeks.

Meanwhile there were all the usual repairs and facelifts. The back wall of the main hall has been painted. The woodwork on the windows has been repaired and front of the building painted. New lines have been put on the car park.

There are continuing problems with the drainage and sewerage systems which we are working on.

Due to the impending re-development, no major renovations have been undertaken, but we endeavour to keep the building looking acceptable.

Effort has also gone into the organisation of the trust. The amendment to the Trust Deed that was voted in at the last AGM, has been submitted to and approved by the Charities Commission. We have drawn up a new risk assessment and all users have submitted proof of insurance cover. We also now employ a professional bookkeeper.

Many thanks to the volunteer trustees, who are increasingly taking on individual responsibilities and spreading the load. I would like to especially thank Dilys, who has served as a trustee for many years, recently as both the Secretary and Treasurer. This year she is not standing for re-election, but will still be helping hand over to the new officers.

Special thanks must also go to Phil, who does a sterling job managing both the Social Club and the Centre.

The Trustee Committee meets about once a month and if anybody would be interested in joining us please speak to me to find out what is involved.